Pre-Review Conference Formative Peer Review of Teaching Form

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| **Instructor’s Name**:  | **Instructor’s email**:  |
| **Peer Reviewer’s Name**:  | **Peer Reviewer’s email**:  |
| **Course to be reviewed**:  | **Academic Term**:  |
| **Today’s Date**:  | **Date(s) for Teaching Observation**:  | **Date for Post-Review Conference**: |

| The artifacts, forms, and commentary that result from a formative, development-focused peer review of teaching are considered private and confidential. However, privacy and confidentiality cannot always be guaranteed. As the recipient of a formative peer review of teaching, what confidentiality concerns do you have? |
| --- |
| *Comments...* |

| What is your motivation for participating in this formative peer review of teaching? What do you hope to get out of the process? |
| --- |
| *Comments...* |

| What is currently working well in your course?What aspects of your course are you proud of? |
| --- |
| *Comments...* |

| Are there any new approaches you would like to try or learn more about? |
| --- |
| *Comments...* |

| What would you like to improve in this course?What is not going as well as you had hoped in this course? |
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| *Comments...* |

| Walk me through a project/activity/assessment in your course.How have the students responded? Are the students meeting expectations? |
| --- |
| *Comments...* |

| What artifacts of student learning did you bring to share with me? Do I need any passwords or special access? |
| --- |
| *Comments...* |

| **Focus of the Peer Review****Work together and identify 2 or 3 specific areas to focus on during the review.** |
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| **Area of focus #1:** *Describe***…** |
| **Area of focus #2:** *Describe***…** |
| **Area of focus #3:** *Describe***…** |

This form is intended to guide your Pre-Review Conference by providing a recommended list of conversation prompts. The tables can be edited to include additional rows based on your needs.

| Additional Rows |
| --- |
| *Comments...* |

Reminder: The formative, development-focused peer review of teaching is confidential. Please, do not distribute this review to others. Schedule your class observation and post-conference with the instructor receiving this review at the top of page one. Thank you.

